# MY LEASEHOLD SALE, WHAT HAPPENS NEXT?



#### APPROX. TIMESCALE

#### PREPARATION STAGE

You instruct us & we send you a welcome pack to complete and return & complete an ID check. You order a management pack from your Landlord, or ask us to arrange this for you

#### WEEK 1-2

We obtain the title deeds and prepare a 'Contract Pack'

By email | 🖂

We send the contract pack to the buyer's lawyers

## **WEEK 3-5**

Buyer's lawyers raise any queries they may have

## WEEK 3-12 -

We answer their legal enquiries and provide the management pack. We send any enquiries which only an owner can answer to you

By telephone or email 🔯 🖂



The Buyer's lawyer completes their checks, searches and investigations and reports to the buver

## O- WEEK 2-12

We send you the contract documents to sign and return

✓ By email

We send you a draft financial statement to consider

## WEEK 12-14

**COMPLETION** The day you move

We send you any proceeds of sale or transfer the funds for use on your onward purchase